

City of Preston  
Regular City Council Meeting  
August 11, 2025

Mayor Pro Tem called the meeting to order at 6:00 p.m.  
The Pledge of Allegiance was recited by all.

ROLL CALL: Present: Matt Petersen, Dylan Meyer, Adam Reuter, Matt Gerardy, Leesa Budde

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Tracey Lee, Deputy Clerk, Police Chief Chad Gruver.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by D. Meyer, seconded by M. Gerardy.  
Motion carried.

CONSENT AGENDA: Including minutes of the last meeting, financial reports, payment approval of paid and unpaid claims, utility reports, monthly police report, gas water heater rebate – Gary Schmidt - \$25, gas water heater rebate – Madonna Bormann - \$25. A motion to approve the consent agenda made by M. Petersen, seconded by D. Meyer. Motion carried.

Payee	Description	Amount
CARDMEMBER SERVICE	BOOTS	607.44
JESSE'S AUTO & MINI MART	2023 DODGE FULL SERVICE AND TIRE CHANGE	166.06
AT&T MOBILITY	PD PHONE SERVICE	183.44
PRESTON TELEPHONE CO	JULY 2025 PHONE SERVICE	959.98
VC3 INC.	ITnBox SUPPORT	853.11
RIES PEST CONTROL	FIRE STATION REFILL RODENT BAIT BOXES	48.15
BURKEN WELDING & FAB	LEAF BLOWER MOUNTS	250.00
MES SERVICE CO. LLC	BREATHING AIR SCBA FLOW TEST	1,087.30
SATCO	4 SCOTT AV3000 HT FACEPIECES	300.00
USCELLULAR	FD CELL BILL	29.58
AMAZON CAPITAL SERVICES	BATTERY/HYDRANT WRENCH/GAS STRUTS	206.68
IOWA MUN WORKERS COMP.	INSTALL 2 25-26	818.00
KILBURG EQUIPMENT	VALVES,WIRING,NEW BROOM MOTOR STREET SWEEPER	3,000.00
PRESTON MUNICIPAL UTIL.	JULY 2025 UTILITIES	10,777.05
PRESTON READY MIX CORP.	ROAD ROCK STEPHENS ST	824.04
ZARNOTH BRUSH WORKS INC.	GUTTER BROOM	215.00
IOWA WORKFORCE DVLMP	2ND QTR UNEMPLOYMENT 2025	154.10
PRESTON MUNICIPAL UTIL.	JUNE 2025 UTILITIES	226.71
PRESTON TELEPHONE CO	JUNE 2025 PHONE SERVICE	80.87
BAKER & TAYLOR BOOKS	8 BOOKS	237.11
OVERDRIVE INC.	FY2026 BRIDGE E-BOOK CONTENT FEE	527.76
TASTE OF HOME BOOKS	1 BOOK	42.08
THE PENWORTHY COMPANY	12 BOOKS	268.12
ACCESS SYSTEMS	LIBRARY COPIER LEASE	201.18
BREDEKAMP, CAROLINE	REIMBURSE-SUMMER READING PROGAM	173.33
ARNOLD MOTOR SUPPLY	BEARING FOR LAWN MOWER TRAILER	70.17
BADRICK'S SERVICE & SALES	CENTER ROLLER	9.85
HI-VIZ SAFETY BY MIDWEST		
PATCH	18 BUMPER STOPS	2,098.00
MILES LUMBER &HARDWARE	DRILL BIT	76.03
RIVER CITY FENCING INC	PMT 2 - FENCE PEPPERMINT PARK	10.00
KIEFFER, NANCY	REIM. WESTSIDE PARK SUPPLIES	42.66

JOHN DEERE FINANCIAL	WOOD SEALER	837.18
PRESTON TIMES	07/14/2025 MGT CLAIMS	305.37
CARDMEMBER SERVICE	2021IMPC BOOD AND DOWNLOAD	1,447.30
NORTHLAND SECURITIES INC.	2025 AGENT FEE CD REPORTING	550.00
AMAZON CAPITAL SERVICES	SD CARD READER	126.59
QUILL CORPORATION	COPY PAPER	62.46
CARDMEMBER SERVICE	POSTAGE CERTIFIED LETTER	365.03
IPERS COLLECTION	ADDITIONAL FEES	44.50
MAQUOKETA STATE BANK	JULY 2025 MAINTENACE FEE	47.94
LYNCH DALLAS ATTN Y AT LAW	ORDIANCCES/RESOLUTIONS ADPOTING IPMC	770.00
GRUHN ELECTRIC ENT.	REPLACE TSTAT IN TOWNHALL RESTROOM	1,140.56
JACKSON COUNTY EMA	EMERGENCY MGT ASSESS.	5,238.48
COUNTY LINE CONCRETE LLC	S STEPHENS ST REPAIR	3,100.00
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,297.26
CHEM RIGHT LABORATORIES	WATER SAMPLE LAB FEE	22.00
MICROBAC LABORATORIES	DRINKING WATER ANALYSIS	39.50
CORRPRO WATERWORKS	SERVICE CONTRACT - WATER TOWER	-975.00
CORRPRO COMPANIES INC	SERVICE CONTRACT - WATER TOWER	975.00
HAWKINS INC	104 AZONE	576.65
AIR DIFFUSION	ADS AERATION SUSTEM	24,738.00
IOWA DNR	ANNUAL NPDES PERMIT 25/26	210.00
QC ANALYTICAL SERVICE LLC	WASTEWATER LAB FEES JULY 2025	602.00
EASTERN IA PLUMB & HEATING	INSTALL SEWER LATERAL WEST ST	1,793.33
EASTERN IA PLUMB & HEATING	4 INSERT COUP 10 CLAMPS	70.35
IOWA ONE CALL	38 EMAILS JUNE 2025	115.20
KUNAU IMPLEMENT COMPANY	2024 KUBOTA SKIDLOADER	53,200.00
ROTMAN MOTOR CO INC	2025 GMC SIERRA 2500HD	45,962.00
ADVANTAGE ADMINISTRATORS	PSF - D. ERNST	70.00
MAQUOKETA VALLEY ELECOOP	SECURITY LIGHT JUNE 2025	9.61
NORSEMAN DIESEL SERVICES	TRAVEL/LABOR/ASSIST URGE TEST	1,179.80
SEH INC.	RFQ GIRID RESILIENCY PROJECT	9,400.00
WPPI	JUNE 2025 POWER PURCHASE	49,689.18
WPPI	JULY 2025 PURCHASE POWER	76,073.15
CULLIGAN OF CLINTON	LIGHT PLANT WATER COND	37.85
DIAL	ABOVE GROUND STORAGE TANK	20.00
FLETCHER-REINHARDT CO.	4 ELBOW & CONNECTOR	960.05
VAN WERT INC	FCS INSTALLATION ON NEW PC	200.00
DRISCOLL, DOUG	REFRIGERATOR REBATE	50.00
ERNST, RAY	BOOTS	114.99
JACKSON CO. REGHEALTH	DRUG SCREEN-JASON	22.00
CLAYTON ENERGY CORP	JUNE 2025 COMMODITY INVOICE	2,620.90
CLAYTON ENERGY CORP	JULY 2025 RESERVATION INVOICE	6,911.89
PEFA INC.	JULY 2025 PEFA COMMODITY INV	3,797.19
JOHNSON, SHARI	GAS FURNACE REBATE	100.00
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	42.00
MADISON NATIONAL LIFE INS C	AUGUST 2025 LIFE INS	372.63
WELLMARK	AUGUST 2025 HEALTH INS	9,553.57
HWY 64 DIESEL	GARBAGE-INST NEW FRONT TIRES	220.00

WELDON TIRE INC.	4 TIRES	1,792.20
TREASURER/SALES & USE TAX	LOCAL OPTION TAX	2,144.86
WASTE AUTHORITY JACKSN CO	JULY-SEPT 2025 LANDFILL ASSESS	3,126.96
CLINTON CO SOLID WASTE	RECYCLING - JULY 2025	3,258.89
ACCESS SYSTEMS	LEASE PMT SHARP COPIER	337.47
CASEL CONSTRUCTION	MAINTENACE SHED REPAIRS	5,199.63
ORIGIN DESIGN	WEST ST DRAINAGE IMPR RESEARCH	255.00
TOTAL		344,765.32

APPROVED EXPENDITURES BY FUND:	Jul-25
GENERAL FUND	31,575.48
DEBT SERVICE FUND	0.00
ROAD USE TAX FUND	3,100.00
INSURANCE RESERVE	0.00
CUSTOMER DEPOSITS	0.00
WATER FUND	39,599.92
SEWER FUND	76,921.45
ELECTRIC FUND	156,013.82
GAS FUND	27,313.18
GARBAGE FUND	9,986.47
STORM WATER FUND	255.00
JULY 2025 REVENUES	
GENERAL FUND	77,552.67
ROAD USE TAX FUND	216,625.89
EMPLOYEE BENEFIT TAX	169,975.91
EMERGENCY	40,191.10
TIF	124,041.17
CUSTOMER DEPOSITS	32,987.35
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DEBT SERVICE FUND	135,700.90
WATER FUND	828,598.31
SEWER FUND	596,438.23
STORM WATER FUND	89,936.58
ELECTRIC FUND	970,531.31
GAS FUND	674,726.67
GARBAGE FUND	79,554.61

2<sup>ND</sup> READING OF ORDINANCE 2025-01 – An Ordinance adding Title III – Chapter 22, Property Maintenance to the code of Ordinances of the City of Preston, Iowa. The purpose is to ensure that properties within the City are maintained to protect and promote health, safety and welfare of the residents and public. And to adopt the Property Maintenance Code of the City of Preston, the 2021 edition of the International Property Maintenance Code, or most current edition as prepared by the International Code Council, regulating and governing the conditions and maintenance of all property, buildings and structures in Preston. Amendments to the code, Chapters 1 – 7 as outlined in the full Community Protection – Chapter 22 Property Maintenance Ordinance that is available at City Hall or City Website at [www.prestoniowa.com](http://www.prestoniowa.com). A motion to approve the 2<sup>ND</sup> reading of Ordinance 2025-01 and waive the 3<sup>rd</sup> and final reading was made by Petersen, seconded by Meyer, Roll Call: Ayes – M. Petersen, A. Reuter, D. Meyer, L. Budde, M. Gerardy. Nays – 0. Motion carried.

Discuss and consider approval of Contract with Goerdts Inspection Services: Contract was drafted by Lynch Dallas and reviewed and agreed upon by Terry Goerdts. The contract will be in effect upon publication of the ordinance in the paper on August 20. Motion to approve contract was made by D. Meyer, seconded by L. Budde. Motion carried.

CELL TOWER: Discussion was held on consideration of request to potentially construct a cell tower on the city property next to the electric sub-station and compensation. Ganzer shared that in most cases the distance away from power lines would be based on height plus 10%. Council would be open for discussion once measurements are made to see if it would fit within the guidelines at the next meeting.

SALE OF CITY VEHICLES: Ganze and staff presented recommendations for selling 3 of the city vehicles. The Council agreed to start the asking price for bids on the 1977 Digger Derrick at \$2000, the 2005 Black Ford F350 Pickup at \$5000 and the Trencher at \$1000. An ad will be posted on the City Facebook page and bids will be reviewed at the next meeting.

RESOLUTION 2025-01: Collection of Unpaid Utility Service and place costs to be collected on the property taxes for location 41 S Stephens St. in the amount of \$381.79. A motion to approve Resolution 2025-01 was made by D. Meyer, seconded by L. Budde. Motion carried.

#### OTHER BUSINESS:

Sidewalk on E. School Street: Request to allow removal of sidewalk was denied at this time and asked to follow up with property owner before the next meeting.

Elections: Nomination papers and petitions were given to council members; Adam Reuter, Matthew Petersen, Matthew Gerardy, whose seat are up for election after serving a 4-year term. Leesa Budde will also be up for election as she was appointed to fill a vacancy. The Election is November 4<sup>th</sup>. The filing period runs from Monday, August 25 to Thursday September 18<sup>th</sup>. Anyone seeking to run for City Council may get papers from City Hall, or they can be found on the City's website at [www.prestoniowa.com](http://www.prestoniowa.com).

County Unified Animal Control Ordinance: Gruver explained that at the Jackson County Clerks meeting, where he presented on code enforcement for animal control, he would like to see this be county wide ordinance. ECIA is asking for support by each city paying a portion of the cost associated with implementing this effort based on population. The council was in agreement to support those efforts.

Pre-Engineering – SEH for cost estimates for the Grid Resilience Grant. The Grant deadline is Aug. 15<sup>th</sup> and draft budget numbers have been submitted by SEH. The project to replace the step-down transformer with tap changers and convert overhead lines to underground total cost is estimated to be around \$900,000. If awarded the city's match for the project would be \$300,000. Amanda Dupont with ECIA is submitting the grant on Preston's behalf.

PG&D would like to have their next project be a Digital Sign at Two Good Park and use the contribution from can money at Westside Park to help fund the project. The funds currently being allocated to Westside Park Improvements will be renamed and transferred into a Community Improvement Fund. The council is in support of this project as it will benefit the whole community. The approval of fund transfers will be made at a future meeting.

Electric service to West Street housing project: Ganzer presented costs estimates for placing the transformer near the rear of the building being constructed and will work with the city attorney to execute an agreement with the property owner to pay the up-front costs with credits back for costs once revenues based on electric usages are generated and a potential second unit is constructed.

ADJOURNMENT: With no other business, Reuter asked for a motion to adjourn. Motion to adjourn was made by Meyer, seconded by Petersen. Motion carried. Meeting adjourned at 7:00 pm.



Adam Reuter, Mayor Pro Tem

ATTEST:

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Sheryl Ganzer, City Administrator/Clerk