

City of Preston

Regular City Council Meeting

September 13, 2021

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: Richard Petersen, Matt Gerardy, JT Thomson, Matt Petersen. Absent: Adam Reuter.

OTHERS PRESENT: Marc Ruden, Origin Design (via phone); Mark Kilburg, Preston Telephone; Lyn Medinger, Mike Steines, Brad Kornda, 911 Board; Jackie Randall, Kristy Steffey, Jennifer Holdgrafer, Officer Cory Pirtle, City Administrator Teresa Weinschenk.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by M. Petersen. Seconded by M. Gerardy. Motion carried.

CITIZEN/PUBLIC COMMENTS: Jackie Randall addressed the Mayor and Council regarding activities for preteen/teenage children in Preston. Jackie would like to form a group that would help these children volunteer in the community, but also provide activities for them such as a Halloween Dance, movie in the park, or a bonfire. The Mayor and Council advised Jackie that the City will help out as much as possible and to come back to the Council with ideas.

CONSENT AGENDA: Motion was made by M. Gerardy to approve the consent agenda as presented. JT Thomson seconded. Motion carried. Approval of 8/23/21 City Council Meeting Minutes, Paid and Unpaid bills, rebate for Bruce Snopek and Jeffrey Paulsen, and building permit for Tom and Dena Burmahl.

Payee	Description	Amount
PIRTLE, CORY	REIMBURSEMENT FOR GAS	\$77.50
RIVER VALLEY ENERGY	UNLEADED	\$3,489.72
PRESTON TELEPHONE COMPANY	JULY 2021 PHONE SERVICE	\$733.02
UNITED STATES CELLULAR	PD CELL BILL	\$200.82
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	\$42.00
ELECTRONICS INC.	CHECKED MOBILE RADIOS 5 FIRE TRUCKS	\$308.72
UNITED STATES CELLULAR	FD CELL BILL	\$28.24
KIRBY WATER CONDITIONING	50# SOLAR SALT	\$21.50
OLY'S GARAGE	FIRE DEPT - BAL. FORWARD	\$22.01
RHA SERVICE INC	STARTER COMPONENTS- ICE COOLER	\$326.85
PRESTON MUNICIPAL UTIL.	JULY 2021 UTILITIES	\$8,451.67
ASSOCIATED INSURANCE	AUTO CHG, DELETE DUMP, ADD SWEEPER)	\$392.00
DIAMOND VOGEL PAINT CEDNTER	84 WHITE, 60 YELLOW TRAFFIC PAINT	\$590.40
JOHN L. FRANKS	FITTINGS FOR STREET SWEEPER	\$3.18
PRESTON READY MIX CORP.	7.5 YD SIDEWALK - T. MEYER	\$873.75
WELLMARK BLUE CROSS & BLUE SHIELD	SEPT 2021 HEALTH INS.	\$9,028.23
IOWA MUN WORKERS COMP.	INSTALLMENT 2 - 21/22	\$905.00
PRESTON MUNICIPAL UTIL.	JULY 2021 UTILITIES	\$370.76
PRESTON TELEPHONE COMPANY	JUNE 2021 PHONE SERVICE	\$79.41

BAKER & TAYLOR BOOKS	BOOKS	\$361.42
TASTE OF HOME BOOKS	BOOK	\$37.72
GERARDY OUTDOOR POWER	2 CYCLE MIX FOR WEEK EATER	\$61.02
BADRICK'S SERVICE & SALES	BLADES/FILTER MOWER	\$67.31
DEEZ CUTZ	ROCK REMOVAL BIKE TRAIL	\$96.30
EASTON VALLEY BOOSTER CLUB	GOLF OUTING SPONSORSHIP	\$100.00
JACKSON COUNTY AREA TOURISM ASSOCIATION	ANNUAL DUES 21-22	\$60.00
TIETJENS, AMY	FLOWERS/SOIL FOR MAIN STREET	\$271.98
BWC EXCAVATING LC	MARVIN SUBDIVISION PAYMENT 2	\$0.00
BWC EXCAVATING LC	MARVIN ADDITION PMT 2, CORRECTED	\$35,197.50
LYNCH DALLAS PC	PROF SERVICE - PROPERTY ACQUISITION	\$875.00
ORIGIN DESIGN	CONSTR. STAKING/OBSERVATION	\$18,511.50
MELISSA BURKEN MOMMSEN	MCNEIL LAND PURCHASE	\$259,871.38
CARDMEMBER SERVICE	LODGING-SYMPOSIUM SHERYL	\$109.00
GIBSON, MARY	MILEAGE TO ECIA	\$56.00
WEINSCHENK, TERESA	MILEAGE-ECIA 7/21, NEIRL 6/29	\$127.12
WEINSCHENK, TERESA	IA RURAL SUMMIT - MILEAGE	\$251.60
PRESTON TIMES	JULY CLAIMS	\$180.59
PIRTLE, CASSI	WEBSITE DEVELOPMENT	\$60.00
AMAZON CAPITAL SERVICES	2 FLASH DRIVES	\$62.82
MAQUOKETA SENTINEL-PRESS	EV GRAD SPONSOR-BASEBALL SOFTBALL	\$70.00
LYNCH DALLAS PC	EMPLOYMENT MATTER-PROJ SERVICES	\$420.00
TOTAL COMFORT HEATING & COOLING	ADJUSTED BELT / FILTERS	\$176.41
MAQUOKETA STATE BANK	MAINTENANCE FEE AUG 2021	\$43.44
ADVANTAGE ADMINISTRATORS	PSF - K. ANDERSEN	\$1,693.01
ADVANTAGE ADMINISTRATORS	PSF - S. THAYER 198.75, C. PIRTLE 2671.04	\$2,869.79
ADVANTAGE ADMINISTRATORS	PSF-K. ANDERSEN	\$1,277.77
ADVANTAGE ADMINISTRATORS	PSF-S. THAYER	\$3,210.14
ADVANTAGE ADMINISTRATORS	PSF-K. ANDERSEN	\$88.34
GREEN, CHRLIE	REFUND OF REMAINING DEPOSIT	\$219.97
RATELIFF, KINZY	REFUND OF REMAINING DEP.	\$73.74
KILGORE, TONI	REFUND OF REMAINING DEPOSIT	\$134.64
WPPI	EFFICIENT STREET LIGHTING	\$377.64
TREASURER/SALES & USE TAX	WATER EXCISE TAX	\$1,317.00
STATE HYGENIC LABORATORY AR	JULY 2021 LAB FEES	\$27.00
CARDMEMBER SERVICE	1 DAY EXPRESS MAIL-LAB TESTING	\$359.99
HAWKINS INC	AZONE/CHLORINE	\$447.98
J & R SUPPLY INC.	2 MACRO COUPLINGS	\$550.00
K & W COATINGS LLC	CLEANING WATER TOWER-OUTSIDE	\$5,800.00
IOWA DEPT. OF NATURAL RESOURCES	ANNUAL NPDES PERMIT FEE 2021-2022	\$210.00
IOWA DEPT. OF NATURAL RESOURCES	NPDES APPLICATION FEE	\$85.00
QC ANALYTICAL SERVICE LLC	WASTEWATER FEES-JULY 2021	\$573.00
QC ANALYTICAL SERVICE LLC	LAB FEES	\$419.00
VC3 INC.	ITnBox SUPPORT	\$530.90

IOWA ONE CALL	IOWA ONE CALL	\$10.00
NUTRIEN AG SOLUTONS	MAKAZE	\$314.10
ECIA	WW IMPROV - OVERHEAD	\$2,681.29
NORTHLAND SECURITIES INC.	SEWER DEBT SERV-SRF LOAN	\$4,000.00
STAAB CONSTRUCTION CORP.	PAYMENT 7, WWTF PROJECT	\$44,609.15
QUAD CITY TESTING LABORATORY INC	INSP. DIGGER DEREK, BUCKET TRUCK	\$928.00
CARDMEMBER SERVICE	AIR VOLUME BOOSTER-LT PLANT	\$34.53
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	\$9.00
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	\$9.11
PER MAR SECURITY SERVICES	SECURITY MONITORING -	\$118.47
NORSEMAN DIESEL SERVICES	TROUBLE SHOOT O.P. COOLING SYSTEM	\$1,235.00
WPPI	AUG 2021 POWER PURCHASE	\$65,436.78
WPPI	JULY 2021 POWER PURCHASE	\$64,735.53
BORDER STATES INDUSTRIES INC.	METER PEDESTALS (2)	\$1,257.16
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	\$34.64
FLETCHER-REINHARDT CO.	6 ARRESTERS, 2 CUTOUPS	\$376.40
IOWA STATE FIRE MARSHAL DIVISION	ABOVEGROUND DIESEL TANK RENEWAL	\$20.00
T & R ELECTRIC	TRANSFORMERS-MARVIN ADDITION	\$1,635.00
T & R ELECTRIC	3 SINGLE PHASE TRANSFORMERS	\$1,635.00
	PHOTO EYE, ANCHOR, INSULATOR, CROSSARM	\$1,712.00
TERRY-DURIN COMPANY	RETAINAGE-COOLING SYSTEM- GENERATOR	\$7,500.00
ALTORFER INC	4 DRIVERS/LED LIGHTS	\$1,245.28
VAN METER INC	JULY-SEPT 2021 ENERGIZERS	\$577.76
IOWA ASSOC. OF MUN. UTIL.	ECIASSO - APRIL-JUNE 2021	\$2,693.76
IOWA ASSOC. OF MUN. UTIL.	UA/BREATH ALCOHOL - RAY	\$112.00
JACKSON CO. REGIONAL HEALTH CENTER	JULY 2021 RESERVATION INV.	\$5,653.16
CLAYTON ENERGY CORPORATION	JULY 2021 COMMODITY INVOICE	\$1,355.82
CLAYTON ENERGY CORPORATION	JULY 2021 PEFA COMM. INV	\$2,674.22
PEFA INC.	AUG 2021 PEFA COMM. INV.	\$2,733.64
PEFA INC.	GAS WATER HEATER REBATE	\$25.00
SNOPEK, BRUCE & MARI	PARADIGM MAILING 2021	\$585.00
UTILITY SAFETY & DESIGN IN	ITnBox SUPPORT	\$530.90
VC3 INC.	SEPT 2021 LIFE INS.	\$260.47
MADISON NATIONAL LIFE INS CO INC	CIVIC SYMPOSIUM/SHERYL	\$0.00
CINDY CAMP	2021 CIVIC SYMPOSIUM/SHERYL	\$190.00
CIVIC SYSTEMS	RE-CHARGE A/C - GARB TRUCK	\$143.09
OLY'S GARAGE	SALES & OPTION TAX	\$2,762.00
TREASURER/SALES & USE TAX	JULY 2021 TIPPING FEES	\$3,062.80
WASTE AUTHORITY OF JACKSON COUNTY	RECYCLING - JULY 2021	\$0.00
CLINTON COUNTY AREA SOLID WASTE AGENCY	2 PR JEANS-CLOTHING ALLOW. ERIC	\$44.88
TIETJENS, ERIC	WOOK BOOTS	\$117.69
TIETJENS, ERIC	TOTAL	<u>\$586,336.43</u>

911 BOARD PRESENTATION: Lyn Medinger presented a PowerPoint presentation to Mayor and Council regarding an upgrade to the current 911 Dispatching System for the County and local law enforcement. This will be a phased approach starting with law enforcement and then moving onto Fire and EMS. The reason for the change is the ability to communicate with other agencies. The current system is not efficient, narrow banding radio coverage and there have been technology changes over the last 20 years. The cost to Preston would be \$12,337. The 911 Board is recommending that the City uses some of their American Relief Plan Funding to cover this cost. Preston would need to apply for an USDA loan for the equipment needed in the patrol cars and the handhelds. This change in communications would be going from analog to digital. The 911 Board would pay for 35% of the equipment. There should be no additional cost to the City. Mayor and Council are in agreement that this is a need. The Board of Supervisors will need to make a decision soon since the quote expires September 28<sup>th</sup>.

WWTF, PAYMENT NO. 8: Marc Ruden from Origin Design stated that a walk-through still needs to be scheduled. Staab is requesting early retainage which is customary. R. Petersen made a motion to approve Payment No. 8 in the amount of \$60,917.65 for Staab Construction. M. Petersen seconded the motion. Motion carried.

MARVIN ADDITION, PAYMENT NO. 3: Marc Ruden, Origin Design updated Mayor and Council on the progression of the project. There are weekly progress meetings and BWC is very optimistic about the October 1<sup>st</sup> completion date. They have brought in extra workers and are working extra hours. M. Ruden stated that at the next progress meeting he will be sure to communicate to BWC that the Council may not be willing to extend the date past October 1<sup>st</sup>. A motion was made by JT Thomson to approve Payment No. 3 in the amount of \$142,387.62 to BWC Excavating. Second made by M. Gerardy. Motion carried.

INCREASE INSPECTION HOURS FOR THE MARVIN SUBDIVISION: M. Ruden discussed that with extending the completion date on the Marvin Subdivision, the inspection hours for Origin Design will need to be increased. It was agreed that an inspector is needed at the site to assure that the project is being done correctly and to specification. M. Petersen made a motion to extend the inspection hours. JT Thomson seconded the motion. Motion carried.

EXTENSION OF WATER LINE ON HOPE AND ST. JOSEPH STREETS IN THE MARVIN SUBDIVISION: M. Ruden advised Mayor and Council that it has been suggested to extend the water line to the South and have a water hydrant for flushing. This would eliminate the possibility of disturbing a driveway if there was ever future development. M. Gerardy made a motion to extend the water line on Hope and St. Joseph's Streets. R. Petersen seconded the motion. Motion carried.

DOWNTOWN BUSINESS INCENTIVE: T. Weinschenk advised Mayor and Council that Marshall Driscoll d/b/a/ Preston Locker has applied for the Downtown Incentive for acquisition costs. He has requested the full amount of \$5,000. The Downtown Incentive Committee is recommending to Council, approval of this request. A motion was made by JT Thomson to approve the Downtown Incentive for the Preston Locker for \$5,000. M. Petersen seconded the motion. Motion carried.

CAMERAS FOR CITY HALL, ELECTRIC PLANT AND CITY SHEDS: T. Weinschenk advised City Council that the priority at this time is to replace the existing cameras at City Hall. We do have money in the budget to cover this expenditure. Mark Kilburg, Preston Telephone, explained to Mayor and Council how the units will be installed and operate. M. Petersen made a motion to approve installing new cameras in

City Hall, the Electric Plant and the City Shed per the quote. JT Thomson seconded the motion. Motion carried.

RESOLUTION 2022-07 APPROVING A PLAT OF SURVEY LOCATED WITHIN TWO MILES OF THE PRESTON CITY LIMITS: The request is for Darrell H. Trenkamp, Parcel 65-2021 of Section 31, T.84N R.5E of the 5<sup>th</sup> P.M. of Jackson County, Iowa. A motion was made by M. Petersen to approve Resolution 2022-07. Seconded by M. Gerardy. Motion Carried.

RESOLUTION 2022-08 ONE-TIME \$100 BONUS FOR CAROLINE BREDEKAMP: Mayor and Council appreciate the coordination and effort that Caroline Bredekamp contributed in order to have a successful Preston Days. M. Gerardy made a motion to approve Resolution 2022-08. M. Petersen seconded the motion. Motion carried.

PRESTON POLICE DEPARTMENT UPDATE: Chief/Officer Pirtle updated Mayor and Council on the following: the charger is at Westside Auto and will be getting the boot joint replaced. It should be within the next three days. Pirtle reviewed the Police Reports with Mayor and Council. Pirtle stated that as of January 2021 it was mandatory to upload Preston's crime statistics to the state of Iowa through the Shield program and be certified. The state gave until September 1, 2021 to implement this. Pirtle completed this and had the Preston Police Department certified in August.

ELECTION PAPERS: Just a reminder that Election Papers are due September 16<sup>th</sup> at 5 p.m.

OTHER BUSINESS: The tree ordinance/establishing a committee is still in progress. Public Power Week/Month is in October, discussed having an open house for the Electric Plant. We will be using WPPI funds to have door prizes and we will do bill credits again.

Mayor Sieverding requested a motion to adjourn. Motion made by R. Petersen. Seconded by JT Thomson. Ayes: RP, JT, MP, MG. Nays: 0. Meeting adjourned at 8:02

---

Mayor Tyler Sieverding

ATTEST:

---

Teresa Weinschenk, City Clerk/Administrator