

City of Preston  
Regular City Council Meeting  
September 8, 2025

Mayor, Tyler Sieverding called the meeting to order at 6:00 p.m.  
The Pledge of Allegiance was recited by all.

ROLL CALL: Present: Leesa Budde, Dylan Meyer, Adam Reuter. Absent: Matt Petersen, Matt Gerardy

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Police Chief Chad Gruver, Conie Gerber, Isabelle Johnson, Chad Roling, Elaine Jensen.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by D. Meyer, seconded by L Budde. Motion carried.

CONSENT AGENDA: Including minutes of the last meeting, financial reports, payment approval of paid and unpaid claims, utility reports, monthly police report, building permit – W. Schmidt. A motion to approve the consent agenda made by D. Meyer, seconded by A. Reuter. Motion carried.

Payee	Description	Amount
WORKFORCE SOLUTIONS	SMALL AGENCY CONFERENCE	215.00
CARDMEMBER SERVICE	COVER/TOP FOR SXS	799.99
BRAD DEERY MOTORS INC.	2025 DODGE - OIL CHANGE	81.73
AT&T MOBILITY	PD PHONE SERVICE	173.32
PRESTON TELEPHONE COMPANY	AUGUST 2025 PHONE SERVICE	894.50
DUBUQUE FIRE EQUIPMENT INC	ANNUAL FIRE EXT	736.25
VC3 INC.	ITnBox SUPPORT	887.25
RIVER VALLEY ENERGY	<u>781.8-UNLEAD@\$2.806/GAL</u>	2,193.73
AT&T MOBILITY	CELL SERVICE - FD	100.90
USCELLULAR	FIRE CELL PHONE	29.58
MED COMPASS	19 PHYSICALS/FIT TEST	4,580.00
IOWA MUN WORKERS COMP.	INSTALL 3 25-26	818.00
OLY'S GARAGE	COOLANT	14.86
PRESTON MUNICIPAL UTIL.	AUGUST 2025 UTILITIES	8,121.88
NUTRIEN AG SOLUTONS	WEED KILLER	192.50
WELLMARK	SEPT 2025 HEALTH INS	9,553.57
CARDMEMBER SERVICE	LIBRARY CONFERENCE	295.00
PRESTON MUNICIPAL UTIL.	JULY 2025 UTILITIES	228.32
PRESTON TELEPHONE COMPANY	JULY 2025 PHONE SERVICE	81.08
BAKER & TAYLOR BOOKS	2 BOOKS	36.08
ACCESS SYSTEMS	LIBRARY COPIER LEASE	201.18
QUILL CORPORATION	CASE OF WHITE POSTER BOARD	316.61
GERARDY OUTDOOR POWER	TORO BLADES	212.99
K & K GREEN ACRES LAWN CARE	STERILIZATION-WALKING PATH	300.00
PRESTON TIMES	2025 NIGHT HIKE AD	101.25
JACKSON COUNTY TREASURER	TAXES HARVEST HEIGHTS LOTS	1,034.00
IOWA LEAGUE OF CITIES	MEMBER DUES 25/26	960.00
PRESTON TIMES	08/11/2025 CLAIMS	568.16
MAQUOKETA STATE BANK	AUGUST 2025 MAINTENACE FEE	47.29
1ST AYD CORPORATION	6 8FT BULBS TOWNHALL	163.26

BECKWITH COMMERCIAL ROOFING	PATCH LEAKS CITY HALL ROOF	410.99
TOTAL COMFORT	2 FILTERS	15.00
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,286.37
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,334.75
CARDMEMBER SERVICE	POSTAGE WATER SAMPLES	80.30
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	22.00
MICROBAC LABORATORIES INC.	RADIUM SAMPLE	215.75
HAWKINS INC	92 AZONE	495.54
J & R SUPPLY INC.	SST TAP SLEEVE	3,075.00
MILES LUMBER AND HARDWARE	3/4 CONNECTOR"	6.59
MOREHEAD, TIMOTHY	REIMB ELBOW NIPPLE CONNECT	25.76
AMAZON CAPITAL SERVICES	EMERGENCY LIGHT BAR	212.23
JOHN DEERE FINANCIAL	SEAT COVER/FLOOR MATS	638.18
MAQUOKETA STATE BANK	DEPOSIT BOOKS	126.38
MAQUOKETA VALLEY ELECTRIC	SECURITY LIGHT JULY 2025	9.08
PER MAR SECURITY SERVICES	MONITORING SERV-09/25-11/25	145.29
WPPI	AUGUST 2025 PURCHASE POWER	72,810.21
TERRY-DURIN COMPANY	2534 FEET WIRE ELLIS PROJECT	11,276.30
CLAYTON ENERGY CORPORATION	JULY 2025 COMMODITY INVOICE	3,410.91
CLAYTON ENERGY CORPORATION	AUG 2025 RESERVATION INVOICE	6,911.89
PEFA INC.	AUG25 PEFA COMMODITY INV	4,110.91
BORMANN, MADONNA	GAS WATER HEATER REBATE	25.00
SCHMIDT, GARY	GAS WATER HEATER REBATE	25.00
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	42.00
MADISON NATIONAL LIFE INS CO	SEPTEMBER 2025 LIFE INS	372.63
TREASURER/SALES & USE TAX	SALES & OPTION TAX	2,760.63
TREASURER/SALES & USE TAX	LOCAL OPTION TAX	2,635.18
ACCESS SYSTEMS	LEASE PMT SHARP COPIER	137.43
1ST AYD CORPORATION	GARBAGE BAGS/PULL DOWNS	138.00
CLINTON CO. AREA SOLID WASTE	TIRE DISPOSAL	3,452.24
QUADIENT LEASING USA INC	LEASE PMNT/POSTAGE MACHINE	196.65
ORIGIN DESIGN	STORM DISCHARGE ANALYSIS	378.00
	TOTAL	150,720.47

APPROVED EXPENDITURES BY  
FUND:

	AUG. 2025
GENERAL FUND	22,054.88
DEBT SERVICE FUND	0
ROAD USE TAX FUND	0
INSURANCE RESERVE	0
CUSTOMER DEPOSITS	0
WATER FUND	10,026.96
SEWER FUND	4,890.14
ELECTRIC FUND	91,849.83
GAS FUND	17,526.10
GARBAGE FUND	3,994.56
STORM WATER FUND	0
GROSS WAGES - AUG 2025	45,157.44

#### AUGUST 2025 REVENUES

GENERAL FUND	39,139.24
ROAD USE TAX FUND	233,290.9
EMPLOYEE BENEFIT TAX	169,975.91
EMERGENCY	40,318.64
TIF	124,436.55
CUSTOMER DEPOSITS	32,697.35
DEBT SERVICE FUND	-135,700.90
WATER FUND	822,517.56
SEWER FUND	563,223.45
STORM WATER FUND	92,710.41
ELECTRIC FUND	979,588.42
GAS FUND	676,494.20
GARBAGE FUND	78,881.99

Lot 5- West Street: Sieverding updated everyone on the deadline for final decision regarding approval of the sale of the lot from Christiansen to Kilburg is by the September 22<sup>nd</sup> meeting. Item tabled until next meeting for lack of full council.

CONTRIBUTION IN AID OF CONSTRUCTION AGREEMENT – ELLIS PROPERTIES: Ganzer presented the draft agreement provided by City Attorney. After council review, Ganzer summarized the agreement that incorporates that the contractor would pay the full upfront costs of getting the transformer placed at his desired location with prospective refunds being made. One half refund upon the construction and fully occupied at the City's satisfaction and the remaining one-half if plans for a 2<sup>nd</sup> building are presented and construction begins within 5 years. Total upfront costs are estimated to be \$10,746.00. Budde asked that an option be added for council to be able to extend the 5-year deadline if plans were in place at the discretion of City Council. Final approval is tabled until next meeting.

RESOLUTION 2025-4 – Authorizing Unbudgeted Transfers and Interfund loan repayments: Ganzer explained the annual transfers for repayment to the general fund from the Employee Benefit Levy in the amount of \$101,880 and the TIF Revenues in the amount of \$92,223 as reimbursement to the funds they were expended out of. A motion to approve was made by D. Meyer, seconded by L. Budde. Motion carried.

SIDEWALK/DRAINAGE ESTIMATE FOR COUNTY LINE CONCRETE: Sieverding described the quote for replacing the sidewalk and widening the storm water spillway and extending the sidewalk over the culvert to the corner of Orin and Davis Street to the north. Property owners commented on ways to address the issue and address the proposed sidewalk going across the driveway. Sieverding explained that if quote is approved, there will be a meeting with the property owners to explain the work being proposed and work with the property owners to address the main goal to eliminate the ponding in the street. A motion to approve the quote for County Line Concrete in the amount of \$6,217 was made by D. Meyer, seconded by L. Budde. Motion carried.

HALLOWEEN PROCLAMATION: With Halloween being on Friday, Oct. 31<sup>st</sup>, discussion was held when to have trick or treat. Traditionally it has been held on the Sunday prior to Halloween. With daylight savings time going into effect on November 2<sup>nd</sup>, it was decided to stay with October 26<sup>th</sup> from 4 – 6.

OTHER BUSINESS:

- Streets and Sidewalks – 4 new sidewalk applications have been received. Progress is being made for sidewalk replacements.
- Election filing update – A reminder that the deadline to file is 5:00 on September 18<sup>th</sup>. Information about filing can be found on the City's website.
- Fire Truck – the fire department did not get their bid of \$18,000.

ADJOURNMENT:

With no other business, Sieverding asked for a motion to adjourn. Motion to adjourn was made by Meyer, seconded by Budde. Motion carried. Meeting adjourned at 6:34 pm.

  
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Tyler Sieverding, Mayor

ATTEST:

  
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Sheryl Ganzer, City Administrator/Clerk